

Erika Ruiz

Enthusiastic and driven Public Relations student eager to contribute to the sports industry through an internship that allows the application of strong communication, writing, and organizational abilities while developing real-world experience in a professional setting.

EXPERIENCE

Paséa Hotel and Spa, Huntington Beach — Poolside Server

March 2023 - August 2023

- Delivered high-quality food and beverage service in a fast-paced luxury environment.
- Supported exclusive brand events, product launches, and celebrity gatherings with professionalism and discretion.
- Maintained exceptional guest satisfaction and upheld venue standards during high-profile functions.

True Food Kitchen, Newport Beach — Server

March 2023 - Current

- Managed multiple tables in a busy upscale restaurant, ensuring every guest received attentive, timely service.
- Handled rush-hour periods with professionalism and efficiency while maintaining high guest satisfaction.

EDUCATION

Orange Coast College, Costa Mesa — Associates Degree

August 2019 - May 2020

California State University of Long Beach, Long Beach — Bachelor's Degree

Current - May 2026 (Expected)

Relevant Coursework:

Strategic Communication, Media Relations, Social Media Management, Public Speaking. Created several newspapers and magazine covers on InDesign as part of a public relations course, focusing on content creation and performance analysis.

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LinkedIn:

<https://www.linkedin.com/feed/>

SKILLS

Problem solving
Friendly Customer Service
Patient
Conflict Resolution
Communication (written and verbal)
Social Media Management
Microsoft Office Suite (Word, Excel, PowerPoint)
Time Management and Organization
Creative Writing
Teamwork and Collaboration
Research and Data Analysis
Adaptability and Fast Learning

LANGUAGES

Spanish